

**Practical
ACTION**

EARLY WARNING SYSTEMS ADVISOR



ABOUT US

Practical Action is an international development organization with a vision for a world that works better for everyone.

We exist to change the systems that keep people in poverty and vulnerable to the impacts of climate change, nature loss and pollution. We work alongside communities to build resilient livelihoods and thriving, inclusive societies.

In Kenya, we have been active since 1990, implementing impactful programmes that have changed lives. We are a trusted partner to the national and county governments, private sector, communities, funders and development organizations. We operate offices in Nairobi, Kisumu and Kakamega. For more information, visit www.practicalaction.org

ABOUT THE ROLE

This is a specialist role working to implement Practical Action's portfolio in Climate and Resilience. The postholder will lead Practical Action's work on the Missing Voices Approach for Early Warning Systems in Africa under the UK Met Office's Action First™ Programme.

The postholder will also contribute to the strategic direction and planning of Practical Action's work in climate and resilience, using your technical expertise and networks to develop impactful partnerships, programmes and consultancy services that advance our mission at the global level.

SCOPE

Title	Early Warning Systems Advisor
Reporting to	Senior Climate and Resilience Expert
Groups	Impact, Influence and Innovation; Regional & Country Teams and C&R-focused staff across Practical Action
Financial Scope	Oversee project budgets in the range of 50,000-200,000 GBP
Location	Nairobi, Kenya
Duration	January 2026 – July 2027
Grade	Professional, Grade 4
Travel	Regular regional and international travel approximately 8-12 weeks a year

ACCOUNTABILITIES

Leading Action First™ project delivery – 50%

- Leading Practical Action's work on Missing Voices under the Action First™ Project across Africa.

- Support regional and country teams as needed on advice on the Missing Voices Approach, responding to emerging issues or requests for support, and capturing learning and evidence of change.
- Overseeing and providing support on training on the Missing Voices Approach.
- Supporting, facilitating, and running regional (East, South, and West Africa) and country workshops to integrate Gender, Equity and Social Inclusion into Early Warning Systems capacity building.
- Leading and/or supervising Missing Voices country studies, including providing training, support, analysis, and report writing.
- Capturing and sharing learning from the Action First™ project with internal partners, external stakeholders, and the wider Early Warning System/Disaster Risk Reduction community.
- Participating in Africa and global communities of practice to share learning and advocate for inclusive Early Warning System practices.

Supporting global EWS expertise – 50%

- Overseeing consultancy and project work and supporting programme work, with a focus on Early Warning Systems.
- Provide technical and project management support to Practical Action programmes in climate-disaster-resilience work across geographies and sectors. Work with Climate and Resilience colleagues to develop, implement, and enhance the portfolio of work that supports Practical Action's change ambition.
- Build and maintain strong relationships and networks (leading on some) in resilience-focused sectors.
- Develop content for disaster resilience publications and policy briefs (leading on specific pieces) and play a key role in thought leadership and development, and the dissemination of learning for climate and resilience.
- Support regional and global business development and partnership efforts related to inclusive Early Warning Systems and Gender, Equity and Social Inclusion, including providing technical inputs to concept notes, proposals, and ideation notes; advising on the application of the Missing Voices Approach within programme design; and participating in bid teams as a technical resource to strengthen the quality and competitiveness of Early Warning System-Gender, Equity and Social Inclusion and resilience-related funding opportunities.
- Represent Practical Action at meetings and events in Africa and internationally.
- Work with country offices and other colleagues as required to win, deliver and manage a range of work in the climate and resilience change ambition area.

Sensitivity on Gender Equality and Social Inclusion:

Should have respectful beliefs regardless of their gender, age, sex, race, ethnic background, culture, different ability, nationality, religion, and marital status. Is sensitive and adaptable to gender and social inclusion and adopts inclusive practices. Responds and behaves appropriately in different situations.

Safeguarding

It is all staff's shared responsibility and obligation to safeguard and protect populations with whom we work with, including vulnerable adults and children.

Practical Action believes that it is unacceptable for anyone to experience exploitation or abuse in any form, anywhere. All staff members undergo mandatory Safeguarding training and are expected to always commit/adhere to our Safeguarding Policy whilst working for or on behalf of Practical Action.

PERSON PROFILE

To be successful in the role, the ideal candidate should meet the following requirements:

Experience & Knowledge

- Bachelor's degree in environmental science, climate change, sustainable development or any other related field.
- 5-8+ years of experience in developing and leading projects teams working in international development.
- In-depth knowledge of key areas of climate and resilience, Early Warning Systems, and Gender, Equity and Social Inclusion.
- Excellent facilitation skills for workshops and collaborative participatory processes.

Essential

- High standards of written and spoken English.
- Strong analytical skills.
- Excellent communication skills with the ability to build and maintain strong working relationships and networks.
- Strong personal empathy with Practical Action's mission, vision and values.
- Self-motivated, ability to identify opportunities and partnerships.
- Ability to engage internal and external stakeholders.
- Ability and willingness to travel overseas several weeks a year. Right to travel to other African countries (including Mozambique, Madagascar, Uganda and Burundi), the UK, and European countries/cities (Zurich and Vienna) as required.
- Collaborative and collegiate working style with the ability to work effectively with diverse groups of colleagues and stakeholders in multiple geographic locations.
- Understanding of how to develop productive working relationships.
- Sensitivity to cultural differences.
- MUST have legal rights to work in Kenya

Desirable

- Ability to speak and write French and Portuguese.